

STATE COURT OF FULTON COUNTY

JUDGE JANE MORRISON, Division E

REQUIREMENTS AND PROCEDURES FOR ENTRY OF A PLEA IN ABSENTIA

The following conditions must be met for the Court to consider a Plea in Absentia:

- A Plea in Absentia must be presented by a member of the Georgia Bar in good standing.
- The Assistant Solicitor will be asked to confirm the State's consent to the Plea in Absentia at the time the plea is entered.
- All terms must be fully negotiated and reduced to writing.
- **All terms must be completed in advance of entry of the plea.** This requirement includes but is not limited to performance of all community service hours.
- Counsel should be prepared to tender the full amount of any fine, plus court costs and fees, at the time the plea is entered. Counsel may contact the Court's Litigation Manager in advance for a calculation of the total amount due.
- Counsel must announce their intention to enter a Plea in Absentia at or before the call of the Trial Calendar. Pleas must be entered before the expiration of the trial period. Counsel may contact the Litigation Manager to obtain a plea date.

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