

**Pro-Se Motion to Remove Case from Dead Docket & Dismiss  
INSTRUCTIONS TO CUSTOMER**

1. You need a copy of your criminal history (which includes arrest information) and a certified copy of the Dead Docket disposition.
  
2. For the motion packet, fill out pages 2-4 in their entirety. On page 5, write ONLY Defendant's name and case number. The remainder of the page is for the judge.
  
3. Make copy of motion packet to provide to Solicitor's Office.  
  
\* **NOTE – Per the certificate of service, you are required to provide a copy of this motion to the Solicitor in case that office wishes to respond to your motion!**
  
4. Attach Dead Docket disposition to original motion packet and file with Clerk's Office. Have copy file-stamped by Clerk and deliver to Solicitor's Office immediately.
  
5. The motion packet will be sent to the judge for review. Generally, the judge will render a decision on the motion within 4-6 weeks. You may check the court's docket at [www.fultonstate.org](http://www.fultonstate.org) or call (404) 613-5085 to learn the judge's decision.

**IN THE STATE COURT OF FULTON COUNTY  
STATE OF GEORGIA**

State of Georgia

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Case No. \_\_\_\_\_

vs.

\*

\*

OTN No. \_\_\_\_\_

\_\_\_\_\_,

\*

Defendant, *Pro Se*

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**DEFENDANT'S PRO SE MOTION TO  
REMOVE CASE FROM DEAD DOCKET AND DISMISS**

Comes now Defendant, pro se, and moves this Honorable Court to grant this motion to remove this case from the Dead Docket and dismiss said case. In support of this motion, Defendant states as follows:

**1.**

Defendant was arrested on \_\_\_\_\_ (date) and charged with the offenses of: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

**2.**

Defendant was accused in the above-styled matter by the State. On \_\_\_\_\_ (date), the case was placed on the dead docket by this Court (see attached copy of disposition).

**3.**

A period of at least twelve (12) months has passed since the date of the dead docket. The State has not made a motion to remove the case from the dead docket [OCGA §35-3-37(j)(3)].

4.

The case's status is causing undue harm to Defendant because \_\_\_\_\_

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WHEREFORE, Defendant now respectfully requests that this Honorable Court grant this motion, remove this case from the Dead Docket, and dismiss it. Defendant also requests that Defendant's criminal history be updated accordingly. In the alternative, Defendant would ask that this Honorable Court schedule a hearing on this motion within ninety (90) days of filing of said motion.

Respectfully submitted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signed: Defendant, Pro Se

Name

Address

Phone

Email

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**CERTIFICATE OF SERVICE**

I do hereby certify that I have served the foregoing document upon the Solicitor General's Office at 160 Pryor Street SW, Third Floor, Atlanta, Georgia 30303,

[ ] by delivering a postage-paid copy via United States Postal Service

[ ] by hand-delivery,

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signed: Defendant, Pro Se

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

**IN THE STATE COURT OF FULTON COUNTY  
STATE OF GEORGIA**

State of Georgia

\*

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Case No. \_\_\_\_\_

vs.

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\_\_\_\_\_

Defendant, *Pro Se*

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**ORDER TO REMOVE CASE FROM DEAD DOCKET AND DISMISS**

Having considered Defendant's pro se motion, it is HEREBY ORDERED that this case be removed from the dead docket and dismissed. Further, Defendant's criminal history shall be updated accordingly.

SO ORDERED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Judge, State Court of Fulton County